

The meeting began at 2:30pm eastern time. Present on the call: Kelly Friend, FL; Brian Verhougstraete, MI; Patrick Farquhar, NC; Sarah Caffery, OISC; Bob Blankenburg, AK; Otto Oemig, WI; Gretchen Paluch, IA; Steve Dwinell, VT; Gabrielle Sather-Olson, Treasurer

Financials

Sather-Olson reviewed the financial reports. Finishing up the calendar year, there are two states who have not paid their membership and the last round of invoice reminders is going out to check sample participants.

Questions about ASAP and our ability to drawdown funds during the federal government shutdown were discussed. There is a new justification requirement for drawing down from ASAP and it is unknown if the funds can be accessed without approval of the justification. Sather-Olson will let the board know after she attempts to draw down funds.

Check Sample

Sather-Olson reviewed the topic. She presented a few different fee structures that would provide a replacement for AAPCO's lost funds if the check sample program only exists in alternate years, or if a new laboratory takes on the work in alternate years and requests funding from AAPCO in order to do so.

Oemig discussed Wisconsin's residue check sample program. They are not allowed to make a profit on the program, and their fees are significantly higher than what we are considering. We benefit from OISC covering the costs of running the program which keeps the fees low.

Caffery and Paluch weighed in on the importance of the program being a service program to support the labs. However, the Association's financial stability currently depends on the funds from the check sample program.

Friend requested that we reach out through the Laboratory Directors Standing Committee with a solicitation for an additional lab to participate in alternate years.

Website Search Function: Sullivan will move forward with testing a search plug in for the website. She also discussed other potential website changes.

Annual Meeting: The board went into Annual Meeting and Conference planning.

PRIA 6: Recognizing that PRIA 6 discussions are beginning, we will reach out to the PRIA coalition for information gathering.

The meeting ended at 4:41pm eastern time.

Respectfully submitted,

