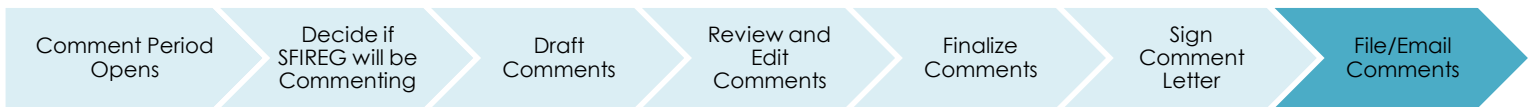




SFIREG

State FIFRA Issues Research and Evaluation Group

Timelines and Process for SFIREG Comments



The SFIREG Chair, along with SFIREG members and AAPCO, will be tracking the Federal Register and EPA news releases for information and Federal Register notices from EPA OCSP and OPP, and potentially other agencies. Contact the Gary Bahr (SFIREG Chair) and Amy Sullivan (AAPCO Executive Secretary) when you become aware of the availability of a comment period that relates to pesticides.

Timelines indicated below are estimates. Actual deadline dates will be entered on the Timelines for Comments Spreadsheet.

	Complete by	Tasks
<input type="checkbox"/>	Day 1 - 15/60	<p>Comment Period Opens, the TEAMS system is initiated with a meeting(s) to be established The topic gets entered into the spreadsheet in the TEAMS channel. Information will include:</p> <ul style="list-style-type: none"> • Topic/types of comments being asked for: (i.e., Registration review for an active ingredient) • Docket number and link (if available) • Docket number for documents related to the specific chemical or proposed rule. • Short summary of information being requested in comment period. • Timelines. <p>A Teams notice would be issued to the Teams Channel:</p> <ul style="list-style-type: none"> • SFIREG • SFIREG JWC • AAPCO Board • AAPSE • ASCPRO • Notice announces availability of comment period, summary of information being asked for in comment period, asks staff to indicate if they wish to submit comments, and establishes deadlines.
<input type="checkbox"/>	Day 1 - 15/60	<p>Decision to Submit Comments/Begin Drafting Comments</p> <ul style="list-style-type: none"> • SFIREG Chair or Regional Rep or JWC member or a SLA volunteer staff will review data, usage, impacts, special registrations and make decision to comment or not: • If submitting comments, indicates on TEAMS spreadsheet, and begin drafting comments. • If NOT submitting comments, indicates on TEAMS spreadsheet. • Evaluate if PMD needs feedback from other WSDA Divisions. (i.e., EPA proposing to limit use of a disinfectant commonly used to control diseases in animal health, PMD might contact Animal Services for feedback.)
<input type="checkbox"/>	Day 14-30/60	<p>Drafting Comments</p> <ul style="list-style-type: none"> • SFIREG Chair, JWC Chairs, SFIREG Reps, and SLAs evaluate the potential content of a response. • Is the topic related to a specific pesticide, commodities, planning or cooperative agreement, new label language, RUPs, drift reduction, mitigation, BLT, ESA, Toxicology, water quality, WPS, C&T, etc. • Designate a lead and small team to assist. From JWC, will EQI or POM be involved, or both. The team would have a lead, some support, and editing duties along the way. • Groups start drafting comment concepts. The lead person holds a national TEAMS meeting to go over the comment and concepts, starts to put the letter together.

<input type="checkbox"/>	Day 30 - 40/60	<p>Establish the Deadline for Draft Comments for Others to Review</p> <ul style="list-style-type: none"> • Lead should receive input from SFIREG, SLAs, etc., with that first 30 to 40 day periods. • Draft comments from experts around country • Use Office 365 and the TEAM system and TEAMs Channel for the processes.
<input type="checkbox"/>	Day 31-45/60	<p>Reviewing and Editing Comments</p> <ul style="list-style-type: none"> • Organize and compile comments into a single draft comment letter. • Draft comment letter is created. • Lead to hold review meetings to capture ideas and gain further input
<input type="checkbox"/>	Day 45 - 50/60	<p>Draft Comment Letter is updated and finalized</p> <ul style="list-style-type: none"> • Draft comment letter sent out for their review • Final comments incorporated and draft editing occurs
<input type="checkbox"/>	Day 55 - 60/60	<p>Draft Comment Letter Final Review</p> <ul style="list-style-type: none"> • Makes comments/corrections/additions to draft comment letter. • At this stage all the input has been incorporated • Final edits conducted by 2 or 3 people to ensure a quality product
<input type="checkbox"/>	Day 55 - 60/60	<p>Comment Letter Signed</p> <ul style="list-style-type: none"> • Sign and submit the letter and any supporting documents • E-Filed at Regulations.gov for EPA Comments • Emailed to agency/entity requesting comments to let them know. • Post the comment letter on the SFIREG page