

*AAPCO BOD Meeting
December 13, 2017*

The call began at 11:10 am ET.

On the call: Tony Cofer, AL; Rose Kachadoorian, OR; Leo Reed, IN; Amy Sullivan, Executive Secretary

Discussion began regarding extending the length of the presidency to a 2 year term. There is benefit for the president-elect as well as for the president.

Sullivan described the current situation with the taxes and accounting firm. We anticipate having the back taxes filed by the end of the month. The accounting firm will be sending us a letter of engagement and a power of attorney form for the work.

Cofer described the components that we need to put in place to improve the association, such as a board manual, conflict of interest policy, whistleblower policy and D&O insurance.

Cofer will ask for a vote on the conflict of interest policy electronically, as a quorum was not present on the call.

Conversation turned to the agenda for the Spring 2018 Conference.

The timing and location for board training was discussed, as well as the upcoming activity from the nominating committee. Cofer will ask Dave Fredrickson to put together a powerpoint describing the financials for the training as well.

The call adjourned at 12:53 pm ET.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Amy Sullivan".

Amy Sullivan, Executive Secretary