

**FY 2012 Fall LC/MSMS Workshop Work Plan**  
**Tifton, Georgia**  
**To be hosted by the Georgia Department of Agriculture**

This project is to host an LC/MSMS Workshop for 14 State or Tribal Pesticide Analysts and/or Managers.

The Georgia Department of Agriculture (GDA) will host a Fall LC/MSMS Workshop in December 2012. GDA has received a commitment from representatives of ABSciex that they will provide a training professional to conduct the instrumental portion of the training. Preparatory techniques will be taught by GDA personnel. The training will last four and a half days and have fourteen attendees as registered on a first-come/first-served basis from the State or Tribal regulatory labs. All meal and lodging cost for attendees incurred while at the meeting should be covered by the grant. Federal per diem rates for meals and lodging will not be exceeded. GDA Laboratory and Division management will work with EPA Region 4 staff to ensure that the final agenda and execution of the training is satisfactory.

Any unused portion of the funds allocated for the meeting will be used for training purposes only. This includes state pesticide analyst training, pesticide administrative training, or any other type of training that fulfills Georgia's obligations under the PPG.

1. Target Audience

Approximately 16 Pesticide Analysts or Managers from across the United States, which should include Senior Analysts, Lab Managers and/or Supervisors.

2. Draft Agenda

Monday – Travel, Welcome Reception

Tuesday– Intro and Familiarization with Instrumentation, 8:00 a.m. – 5:00 p.m.

Wednesday– Sample Preparation, Instrument Setup, 8:00 a.m. – 5:00 p.m.

Thursday- Data Analysis, 8:00 a.m.-5:00 p.m.

Friday- Data Analysis, adjourn at noon; Travel

Lodging	\$ 5236.00
(GDA will pay for seventeen Attendees from State or Tribal agencies, @\$77 Fed per-diem)	
Airfare (14 Attendees @ approx. \$1200.00 round trip)	16,800.00
Ground Transportation (rental @~\$42.00x16, 5 days)	3,360.00
Meeting Supplies (technical and clerical)	2,500.00
(Approximately \$500 for paper supplies, etc. Balance for Solvents, vials, filters, syringes, standards, replacement analytical columns, etc)	

Meals / Breaks	
Reception and Lab Tour Monday Evening	529.00
Meals –17 people, 5 days @ \$46.00/person (@Fed per diem)	3,910.00
Beverages – Assorted Sodas, Water, Coffee, etc. (based on consumption)	450.00
Breaks (2 per day Tuesday-Thursday, one Friday morning)	1,098.00
Total	\$ 33,883.00

Provisions of light refreshments and meals are necessary to achieve the objectives of both the event and our cooperative agreement. The act of breaking and allowing participants to visit establishments outside the meeting site locations would cause unneeded interruptions and take undue time from the accomplishments of the agenda. This training is to provide instruction using state-of-the-art technology to enhance experience and capabilities in pesticide analysis. The training also provides State and Tribal analysts an opportunity for collegial interaction with their peers in a real-world analytical environment. Time cannot be lost by attendees traveling off site and still be able to accomplish the many components and training goals offered in the agenda. The meals provided during the training serve as working and networking events. Participants will gain enormous amounts of knowledge about LC/MSMS and QTrap technology as they glean new insight into modern methods of pesticide residue analysis.

No events with meals and or light refreshments are scheduled after the meeting's main proceedings.