

AAPCO Board of Directors Meeting Minutes
September 30, 2015
Conference Call

Meeting Convened at 12 noon EST

Present on the call: Chuck Moses, NV President; Dennis Howard, MD President Elect; Tony Cofer, AL Director; Tim Creger, NE Director; Cary Giguere, VT SFIREG Chair; Dave Fredrickson, AAPCO Treasurer; Amy Bamber, AAPCO Executive Secretary

C&T Workgroup Update

Creger is leading the AAPCO C&T workgroup, and updated the board on their activities. The workgroup is meeting every Friday. They have identified all of the regulatory issues, prioritized them and are tackling them, highest priority first. The current comment period ends Nov 23rd; AAPCO has submitted a comment period extension request. It is a great working group. Hoping that by the end of October the comments should be drafted for review by the board and signature by Moses. Giguere will follow up with Creger regarding a possible Region 1 SLA person who may want to participate in the committee, as there is no one representing the region currently.

PIRT Steering Committee

Drake stated that we need a board member to represent us on the PIRT steering committee. As STAG funds are used to support PIRT, the majority of the steering committee voting members must be SLAs to satisfy federal requirements. Drake related that in the past an AAPCO board member acted as co-chair, which should be maintained. Giguere had also previously served on the committee, and he and others found it concerning that the committee was essentially stripped of its membership. This is concerning because OECA doesn't have the authority to do that, and there is a lack of continuity and programmatic understanding. Moses will send Shirley Fan, OECA, an email informally to emphasize that AAPCO has a standing seat on the steering committee. Fan may not have been made aware of the intent. Drake said that the bylaws were reworked under Amber Davis, and that it is possible that Fan has not received the information from Davis. AAPCO will present Howard as our selection for a seat on the Steering Committee.

Treasurer Update

Fredrickson reported that next year's budget will be in to EPA within the next week or two. Part of his work is to look at how much grant money is left and how long that will hold us over. This information allows EPA to know what quarter we'll need the money in. Last year it was available in February. Right now he is working on reimbursements from the SFIREG JWC. That impacts how much money we use by the calendar year end. The budget period runs Dec-Nov, but we have carry over ability. Regarding the desktop audit, have not received anything formal such as audit results or requests for changes or a formal report. Fredrickson's last contact was about a month ago, and the auditor was looking for our activity reports. Fredrickson pointed her to Ron Kendall, who has been very helpful in showing her our quarterly reports, explaining the negotiations in our grant related to salaries vs. hourly wages for AAPCO's paid staff, and responding to other

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preliminary issues cited. We are hoping moving forward that FEAD will continue to be involved as questions arise. At this time nothing formal has transpired

SFIREG Update

Gigure updated the Board on the recent Joint Working Committee's meeting content. Bamber discussed changes to the EPA liaisons. With Ron Kendall retiring we are working exclusively with Nicole Zinn. Zinn is not a Project Officer, and we haven't had word on who will serve that role for our SFIREG grant. Shirley Fan will replace Al Havinga as our OECA liaison.

WPS AAPCO Workgroup Update

Bamber relayed for Dwinell that the WPS workgroup is beginning to meet this week. There has been informal discussion about EPA setting up an assessment group for WPS, similar to CTAG, but nothing has been announced. There was some concern expressed about EPA wanting to utilize an EPA developed assessment group for WPS input, rather than SFIREG. There will be a follow up call with Steve Dwinell to see if he has more information.

Conference Planning

The board then moved into working on the agenda for the 2016 Annual Conference.

Moses adjourned the meeting at 1:30pm EST.

Respectfully Submitted,



Amy Bamber
Executive Secretary, AAPCO